

Digital Printing Order Form

Serving graphics professionals since 1986.



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Printing Specifications

(Max sheet size: 13" x 19", Max image area: 12.875" x 18.875")

Variable Data (Must include database or Excel file)

Project _____ Qty _____ Pgs _____

Colors 4/4 4/1 4/0 1/1 1/0

Bleed Yes No Trim Size _____ x _____

Project _____ Qty _____ Pgs _____

Colors 4/4 4/1 4/0 1/1 1/0

Bleed Yes No Trim Size _____ x _____

Special Instructions: _____

Proofs

Disclaimer: Press proofs are highly recommended to ensure you get precisely what you want. You become responsible for job charges once you instruct us to print.

Press Proof (additional charge) Yes No

PDF Proof (no additional charge) Yes No

Bindery/Finishing Options

(Please supply a mock-up)

Trim to final size is assumed

Return sheets flat (no trimming)

Score

Saddle stitch

Fold

Other _____

3mil gloss lamination with flush trim

Special Instructions: _____

Customer Information

Project Name _____ Due Date _____

Company _____

Contact Name _____

Address _____

City, State, Zip _____

Phone _____

E-mail _____

Payment

COD On Account PO Number _____

Visa Master Card American Express

CC Number _____ Exp _____

Paper Stock Coated

Text

80# Matte 80# Gloss 100# Matte 100# Gloss

Supplied ? Other _____

Cover

80# Matte 80# Gloss 100# Matte 100# Gloss

Supplied ? Other _____

Card Stock

10pt C1S 10pt C2S 12pt C1S 12pt C2S

Supplied ? Other _____

Paper Stock Uncoated

Text

60# 70#

Supplied ? Other _____

Pressure Sensitive Stock

Sticker Paper White Gloss

Sticker Paper White Matte

Cling White

Cling Clear

Sticker Vinyl White Gloss

Supplied ?

Other _____

Delivery Instructions

Customer pick-up (call when ready)

Deliver Via

FedEx UPS Courier _____

Blind Delivery

Shipping Address: _____
